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| DESIGNATION | : | FINANCE MANAGER – GROUP REPORTING |
| DEPARTMENT | : | FINANCE & ACCOUNT |
| VACANCY | : | ONE (1) |
| COMPANY | : | BINA DARULAMAN BERHAD |
| LOCATION | : | ALOR SETAR, KEDAH DARUL AMAN |

PURPOSE OF POSITION:

Responsible for overseeing an organization's financial management and ensuring that financial processes are running efficiently and effectively. The primary focus is on financial planning, analysis, and reporting to support decision-making by top management.

REQUIREMENTS:

- At least a Bachelor's Degree in Accounting OR a professional qualification (ACCA / CPA / ICAEW / MICPA / MIA).
- Minimum 5 years of relevant working experience.
- Knowledge in group consolidation and familiar with MFRS and recent development of MFRS.
- Confident and good team player with excellent communication and interpersonal skills.
- Strong analytical skills, highly motivated and result oriented.
- Ability to work in fast paced environment and meet tight deadlines.
- Good command of English.
- Experience in audit firm OR public listed corporation is an added advantage.
- Experience in Property or construction industries is an added advantage.

RESPONSIBILITIES:

- Review the submission of financial reports with analysis projections of sales and profit against actual figures, budgeted expenses against final totals, and suggests methods of improving the planning process as appropriate.



- Responsible for the quarterly/annual reporting to Bursa, including preparation of Annual Audited Financial Statements
- Preparation of BOD materials for BOD/Management meeting.
- Coordinate and prepare annual Budget, Business Plan and Monthly Forecasting.
- To support the on-going review, implementation and monitoring the financial policies & procedures incorporating internal controls and comply with MFRS, DAL and other company policies.
- To assist and provide analytical support to evaluate and improve business performance and potential growth of the Group.
- To participate and assist in feasibility studies, due diligence and business decisions for potential investment and development projects, land acquisition, leasing, and strategic business.
- Review the preparation of monthly group accounts and financial reports in a timely and accurate manner and in accordance with statutory requirements.
- Coordinate interim audit and final audit with external auditors.
- Liaise with auditors, tax agents, bankers, consultants and other relevant authorities to ensure financial and legislative compliance.
- Co-ordinate due diligent exercise, preparing business proposals, financial modeling and investment analysis for management review and decision making.
- Preparation of tax computation, zakat, tax estimates and ensure a timely and effective level of tax compliance in accordance with relevant legislation.

HOW TO APPLY:

Interested candidates are encouraged to submit their resume, cover letter, and portfolio (if available) to hr_recruit@bdb.com.my. Please indicate " **Finance Manager – Group Reporting**" in the subject line of your email.